



# ELMLEY SMALL GRANTS ARTS FUND

## Events and Activities Grant Guidelines

The Elmley Small Grants Arts Fund is a scheme designed for community groups who want to pay professional artists to open up new opportunities to create new work, reach new audiences and enable people from all walks of life to take part in arts and cultural activities. The Fund is intended to support small, local projects. Although you can apply for up to £1,000, it is anticipated that most grants will be less than this.

**To be eligible for a grant from this Fund, your application must:**

- Take place within the Counties of Worcestershire
- Involve expenditure on professional artists in its creation or development
- Have a total cost of no more than £10,000

You can apply for the total cost of your project, up to the maximum £1,000. However, we prefer to support projects which have also raised funds from other sources, such as ticket sales, sponsorship or other grants.

**In addition, priority will be given to projects which address one or more of the following:**

- Are locally generated and controlled
- Demonstrate artistic vision and imagination
- Happen in areas where there is little or no existing arts activity
- Encourage and develop participation in new arts activities
- Encourage new audiences to experience high quality arts activities
- Enable the involvement of people who might otherwise be prevented or deterred from participating.

**Please note that we will not fund:**

- Applications from schools or other educational organisations; Local Authorities or other statutory bodies
- Activities exclusively for school children or college students in school/college time
- Capital grants (you may be eligible to apply for our Arts Equipment grant)
- Applications from individuals
- Projects where the person submitting the application will get paid from the grant
- Projects with a total cost of over £10,000
- Projects which have already started or taken place
- Events intended to raise funds for non-arts causes
- Requests to pay off loans or deficits

The information you need to apply to the Fund is given on the application form.

For information on other sources of funding and advice on running your group, visit the website of the Voluntary Arts Network at [www.voluntaryarts.org](http://www.voluntaryarts.org). Please note that we expect to receive more applications than we have funds to support. Even if an application fits the Fund's priorities, it may not be possible to make a grant.

An independent panel meets quarterly to consider all eligible applications and to decide which will be supported.

**\*Please note if you have already received a grant under this scheme you can not apply again until 18 months after the date of that application.\***

**Please return completed application forms to:**

Elmley Small Grants Arts Fund  
Administrator  
Community First,  
First Floor  
Unit 3 Harmac House  
Chequers Close  
Enigma Business Park,  
Malvern,  
Worcestershire WR14 1GP

Please visit [www.comfirst.org.uk/elmley\\_small\\_grants\\_arts\\_fund](http://www.comfirst.org.uk/elmley_small_grants_arts_fund) to check the deadline dates and the dates on which the panel makes decisions.

Administered by:

